

CAREER OBJECTIVE

Seeking to add value to a forward-thinking organization through a strong work ethic, adaptability, and a results-oriented mindset.

PROFESSIONAL SUMMARY

Retail Account Manager and Supervisor at Vantage.ai (a program associated with **VIP Wireless USA**, a direct distribution partner of Boost Mobile), with strong expertise in **team leadership**, **client relations**, and **business growth strategies**. Skilled in managing the full onboarding and offboarding processes for Virtual Development Managers (VDMs), including training, workshops, and performance management. Adept at team building and supervising AI-driven retail dashboards that provide real-time sales analytics to Boost Mobile dealers. Experienced in **client engagement**, **retention meetings**, and **sales consultations**—successfully securing and expanding dealer partnerships by closing high-value leads and driving adoption of Vantage subscription stores. Proven ability to analyze performance metrics, advise clients on **sales improvement** strategies, and **deliver measurable growth** in retail operations.

TECHNICAL SKILLS

- GoHighLevel - **Basic**
- MS Office
- Canva
- Loom
- FB & IG Ads
- Filmora
- Discord
- Studio Social
- Media Marketing
- Adobe Premier Pro
- Adobe Lightroom
- Bandi Cam



COMPETENCIES

- Empathy and Client Retention
- Effective Listener
- Collaboration and
- Teamwork Guest Service
- Excellence Problem Solving
- Client-Centric Approach
- Leadership skills
- Organizational Skills
- Team Building
- High-Pressure Situations
- Relationship Building
- Communication Skills
- Sales Stats Analysis
- Leadership and
- Supervision Customer
- Satisfaction/Care
- Continuous Learning
- Time Management

PROFESSIONAL DEVELOPMENTS

HighLevelMasterClass (Udemy) - March 2025

Successfully completed an in-depth course on mastering HighLevel, with a focus on effectively navigating high-level processes, strategic planning, and implementation.

Excel "Excel Power Workshop" - Jul 2024

My Excel skills for data analysis and visualization have greatly improved, enabling me to create dynamic dashboards and present data in a clear and visually engaging way. By mastering advanced formulas and functions, I can efficiently analyze large datasets and deliver actionable insights to support informed decision-making.

PROFESSIONAL EXPERIENCE

VANTEDGE.AI - US-Pakistani company

Supervisor & Retail-Account Manager - (April 2024 – Present)



Key Responsibilities:

- Supervise and mentor a team of Virtual Development Managers (VDMs), driving store performance, sales growth, and operational excellence across Boost Mobile USA's retail network.
- Act as the primary liaison with business owners (clients), conducting performance reviews, strengthening partnerships, and implementing strategies to address underperforming areas.
- Standardize best practices and deliver targeted training to enhance team effectiveness and client engagement.
- Bridge communication between VDMs and other departments (IT, Sales, Analytics) to resolve systemic issues.
- Pilot and implement innovations in sales tactics, dashboard enhancements, and operational strategies to improve efficiency and revenue growth.
- Support executive management as second-in-command to the General Manager, contributing to recruitment, strategic planning, and high level decision making.
- Key Impact:** Strengthened multi-store operations, improved team development, and delivered measurable revenue growth through effective supervision, strategic alignment, and business partner engagement.

AMK Technologies - Multan

Floor Supervisor - (May 2023 - Feb 2024)



Key Responsibilities:

- I was responsible for managing and operating RDPs (Remote Desktop Protocols) to improve content development processes.
- I used AI techniques to manage YouTube content development, which improved production quality and efficiency.
- My team and I were dedicated to write down and create content for YouTube videos, which helped maintain brand consistency and increase audience engagement.
- I edited and uploaded videos to ensure that they were of excellent quality and published on time, with the right headings.
- I was in charge of supervising team members, ensuring workflow consistency and productivity requirements.
- I tracked daily observations and reported on critical indicators to help guide strategic decisions.
- I remained up-to-date on YouTube's algorithms and policies in order to improve my content strategy and performance

SF&N PropertyAdvisors – Multan

Office Coordinator - (May 2022 – Jan 2022)



Key Responsibilities:

- Assisted clients in selecting suitable properties by matching their needs with available listings.
- Conducted market research to provide up-to-date insights on property values and market trends.
- Guided potential buyers by sharing detailed property information and arranging on-site visits.
- Supported clients in contract negotiations, ensuring fair and legally compliant terms.
- Facilitated the purchasing process, including documentation handling and financing assistance.
- Built and maintained strong client relationships to ensure satisfaction and encourage repeat business.
- Monitored property listings and updates to deliver timely and accurate information to clients.
- Collaborated with real estate agents and legal professionals to streamline transactions and ensure a smooth closing process for clients.

ACADEMIC BACKGROUND

University of Lahore

Bechlar's of Science in Embedded Systems

Sep 20223 - Continue



Cambridge AssessmentInternational Education (CAIE)

Bloomfield Hall School (BHS)

IGCSE - A Levels Aug

2020 - Aug 2023



Cambridge AssessmentInternational Education (CAIE)

Bloomfield Hall School (BHS)

IGCSE - O Levels

Aug 2018 - Aug 2020



Collaborative Ventures & Extracurricular Activities

Debate Competitions (2019 – 2021)

Recognized as Best Debater of the Year for three consecutive years at Bloomfield Hall School, showcasing strong communication, critical thinking, and persuasive speaking skills.

Bloomfield Hall School Football Team (2021 – 2022)

Served as Vice Captain of the school football team, demonstrating leadership, teamwork, and strategic decision-making while fostering sportsmanship and driving team performance.

IGNITE 2.0 – Event Management (2022)

Led as Managing Head for the flagship event "IGNITE 2.0" at Bloomfield Hall School, successfully overseeing concert planning, team coordination, and promotional campaigns through door-to-door outreach, institute visits, and public presentations.